

**St. Vincent Seminary Pastoral Formation Department Latrobe, PA 15650**

**STAFF OR PARISHIONER EVALUATION  
FALL SEMESTER: PARISH PRACTICUM**

MINISTRY PLACEMENT \_\_\_\_\_

STUDENT'S NAME \_\_\_\_\_

Directions: Staff members and parishioners are being asked to help evaluate the progress of the seminarian assigned to our parish. Please return the questionnaire to the pastor no later than Sunday, November 16, 2003. Thank you for all your help.

| <b>PERSONAL QUALITIES</b>                          | Outstanding | Good       | Fair   | Poor  | Not Observed |
|--|-------------|------------|--------|-------|--------------|
| Dedication to Church                               |             |            |        |       |              |
| Sincerity  |             |            |        |       |              |
| Generosity   |             |            |        |       |              |
| Ability to make logical decisions                  |             |            |        |       |              |
| Quality of judgments                               |             |            |        |       |              |
| Reaction to frustration and opposition             |             |            |        |       |              |
| Ability to execute wishes of authority             |             |            |        |       |              |
| Loyalty towards his associates                     |             |            |        |       |              |
| Ability to adjust to change                        |             |            |        |       |              |
| Strength of faith                                  |             |            |        |       |              |
| Consideration of others                            |             |            |        |       |              |
| Ability to originate and act upon ideas of his own |             |            |        |       |              |
| Manners  |             |            |        |       |              |
| Prudence   |             |            |        |       |              |
| Willingness to do what is needed                   |             |            |        |       |              |
| <b>PERSONAL BEHAVIOR</b>                           | Always      | Frequently | Rarely | Never | Not Observed |
| Comfortable with new situations                    |             |            |        |       |              |
| Willing to take appropriate risks                  |             |            |        |       |              |
| Generally calm, relaxed, and composed              |             |            |        |       |              |
| Able to work independently                         |             |            |        |       |              |
| Uses his talents                                   |             |            |        |       |              |
| Listens to and values the opinions of others       |             |            |        |       |              |
| Flexible   |             |            |        |       |              |
| Accepts constructive criticism                     |             |            |        |       |              |
| Can be relied on to carry out assignments          |             |            |        |       |              |
| Shows imagination in dealing with problems         |             |            |        |       |              |
| Is organized                                       |             |            |        |       |              |
| Is industrious                                     |             |            |        |       |              |
| Considers consequences before acting               |             |            |        |       |              |
| Sensitive to the feelings and needs of others      |             |            |        |       |              |
| Able to laugh at himself                           |             |            |        |       |              |
| Friendly and warm                                  |             |            |        |       |              |

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 STUDENT NAME: \_\_\_\_\_

| <b>PROFESSIONAL MATURITY</b>                                   | Always | Frequently | Rarely | Never | Not Observed |
|--|--------|------------|--------|-------|--------------|
| Protects confidentiality                                       |        |            |        |       |              |
| Can work under pressure  |        |            |        |       |              |
| Is calm in unexpected situations                               |        |            |        |       |              |
| Manages time wisely  |        |            |        |       |              |
| Prepares adequately for each task                              |        |            |        |       |              |
| Finds and uses appropriate resources                           |        |            |        |       |              |
| Maintains appropriate personal appearance in professional life |        |            |        |       |              |
| <b>WORKING WITH OTHERS</b>                                     |        |            |        |       |              |
| Helps others participate during meetings                       |        |            |        |       |              |
| Helps groups to achieve their goals                            |        |            |        |       |              |
| Facilitates small group meetings effectively                   |        |            |        |       |              |
| Works collegially with priests as colleagues                   |        |            |        |       |              |
| Works effectively with religious women                         |        |            |        |       |              |
| Works effectively with lay ministers                           |        |            |        |       |              |
| Works effectively with volunteers                              |        |            |        |       |              |
| <b>LEARNING</b>  |        |            |        |       |              |
| Is open to learning  |        |            |        |       |              |
| Reflects on ministry experience                                |        |            |        |       |              |
| Learns from experience of others                               |        |            |        |       |              |
| Takes praise well  |        |            |        |       |              |
| Can admit lack of knowledge/ability                            |        |            |        |       |              |
| Builds on his strengths  |        |            |        |       |              |
| Attempts to overcome his weaknesses                            |        |            |        |       |              |
| Is open to explore his own motivation for ministry             |        |            |        |       |              |
| Accepts supervisory sharing, challenging, evaluating           |        |            |        |       |              |
| <b>HOMILIES/REFLECTIONS</b>                                    |        |            |        |       |              |
| Theologically sound  |        |            |        |       |              |
| Well structured  |        |            |        |       |              |
| Imaginative  |        |            |        |       |              |
| Well prepared  |        |            |        |       |              |
| Well presented   |        |            |        |       |              |
| Engaging   |        |            |        |       |              |
| Appropriate length   |        |            |        |       |              |
| Reflective of the scriptures                                   |        |            |        |       |              |
| Appropriate to audience  |        |            |        |       |              |

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### **GENERAL OBERVATIONS**

What do you perceive as the greatest strength of this student as a minister?

What do you perceive as the student's greatest opportunity for growth as a minister?

Any other comments?

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date