



# Saint Vincent Seminary

300 Fraser Purchase Road • Latrobe, Pennsylvania 15650-2690

724-805-2395 • Fax: 724-805-2880

www.saintvincentseminary.edu • e-mail: patrick.cronauer@stvincent.edu

## Admission Checklist—Ordination Program

The following is a list of documents/requirements which are required before an applicant can be referred to the Admissions Committee. Please keep this list and note when various documents have been sent to the Seminary. Only after all documents have been received and all requirements met, will a student be considered by the Admissions Committee.

**PLEASE SEND ALL DOCUMENTS BY JUNE 30TH.**

Name \_\_\_\_\_

Sponsor \_\_\_\_\_

- \_\_\_\_\_ Letter of sponsorship
- \_\_\_\_\_ Admission Application (*Not used in Admission Decisions*)
- \_\_\_\_\_ Pre-Entrance Health Form (*Not used in Admission Decisions*)
- \_\_\_\_\_ Proof of Medical Insurance
- \_\_\_\_\_ A RECENT Psychological Profile (**NO OLDER THAN TWO YEARS FROM THE DATE OF THIS APPLICATION**);  
Please include: MMPI-2; Spiritual Well-Being; SASSI—Substance Abuse Subtle  
Screening Inventory; Rotter Incomplete Sentence Blank; Beck Depression Inventory II; Beck  
Hopelessness Scale; Wechsler Adult Intelligence Scale Third or Fourth Edition; Clinical and Developmental  
History; Sexual Interest Inventory; Hypersexual Behavior Inventory – 19 (HBI-19); Internet Sex Screening  
Test (ISST); Sexual Misconduct Questionnaire; and the Narcissistic Personality Inventory (NPI).
- \_\_\_\_\_ Official TOEFL score (for those for whom English is a second language)
- \_\_\_\_\_ A Non-refundable Admission Fee of \$45.00

### Sacramental Documentation:

- \_\_\_\_\_ Parents' Marriage Certificate
- \_\_\_\_\_ Baptismal Certificate
- \_\_\_\_\_ Confirmation Certificate
- \_\_\_\_\_ Certificate/Letter of Record of entrance into full communion (RCIA)

### Academic Records:

- \_\_\_\_\_ Official Transcripts (Official copies of transcripts sent by the College/University directly to the Academic Dean)

### Required Clearances:

- \_\_\_\_\_ **Virtus or Protecting God's Children** or its equivalent (Required by USCCB since 2002)—once (certificate required)  
—may be done in your diocese.
- \_\_\_\_\_ **Pennsylvania State Police Clearance:** (Required since 2002 for Pennsylvanians ministering in Pennsylvania;  
since December 2014, required for anyone ministering/serving in the Church in Pennsylvania (including all  
out-of-state seminarians)—every 5 years—This clearance can be obtained at: [http://www.psp.pa.gov/Pages/  
Request-a-Criminal-History-Record.aspx](http://www.psp.pa.gov/Pages/Request-a-Criminal-History-Record.aspx). You must use a credit card to obtain the clearances on-line.
- \_\_\_\_\_ **Child Abuse History Clearances:** (Since December 2014, required for ANYONE ministering/serving in the Church  
in Pennsylvania (including all seminarians) — every 5 years. Child Abuse History Clearance Online at:  
<http://www.compass.state.pa.us/cwis/public/home>.)
- \_\_\_\_\_ **FBI Record Check and Fingerprints:** (Required since December 2014 for ALL Seminarians  
studying in Pennsylvania)—every 5 years —go to: <https://www.identogo.com/>.
- \_\_\_\_\_ **Act 31: Mandated Reporting Training** (a two-three hour program)—Required since December 2014 for ALL  
Seminarians studying in Pennsylvania—(the Certificate of Completion must be submitted for your file)—every  
5 years—accessed at:  
[https://www.reportabusepa.pitt.edu/webapps/portal/execute/tabs/tabAction?tab\\_tab\\_group\\_id=\\_2\\_1](https://www.reportabusepa.pitt.edu/webapps/portal/execute/tabs/tabAction?tab_tab_group_id=_2_1).

### For Applicants Who Were Previously Enrolled in a Formation Program:

- \_\_\_\_\_ Letters of Recommendation from Former Rectors or Superiors

### For All Applicants:

- \_\_\_\_\_ Personal Interview

Effective July 2020

NOTE: All documents MUST be sent to the ACADEMIC DEAN **BY JUNE 30TH.**



# Saint Vincent Seminary

300 Fraser Purchase Road • Latrobe, Pennsylvania 15650-2690  
724-805-2395 • Fax: 724-805-2880  
www.saintvincentseminary.edu • e-mail: patrick.cronauer@stvincent.edu

## Application for Admission Ordination Program

*(Please Print or Type the Following Information)*

Legal/Civil Name \_\_\_\_\_  
(First) (Middle) (Last)

Religious Name \_\_\_\_\_  
(if different from legal name)

Gender \_\_\_\_\_ Age \_\_\_\_\_ Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Home Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Social Security Number \_\_\_\_\_ Email \_\_\_\_\_

Party responsible for expenses related to tuition, room and board \_\_\_\_\_

- Please check all that apply. I wish to apply for the:
- Pre-Theology Program
  - Master of Divinity Degree/Ordination Program
  - Master of Arts Catholic Philosophical Studies [Pre-Theology]
  - Non-Degree Ordination Program

\*\* Qualified ordination students may apply for the M.A. degree in their second semester of studies at the Seminary, and the Bachelor of Sacred Theology degree after their second semester.

I am a:  U.S. Citizen  Permanent Resident

My country of citizenship is \_\_\_\_\_ Visa Status \_\_\_\_\_

The information requested below is to comply with the U.S. Department of Education reporting procedures. Strictly voluntary, it will in no way effect consideration of your application. It will be used only for government required statistical data collection.

- Please indicate Ethnic Background:
- Hispanic/Latino
  - American Indian or Alaska Native
  - Black/African American (not Hispanic)
  - White (not Hispanic)
  - Race and ethnicity unknown
  - Asian
  - Native Hawaiian or Other Pacific Islander
  - Two or more races

Marital Status \_\_\_\_\_ Religious Affiliation \_\_\_\_\_

Please enclose a check for \$45 to cover application fee. Please attach a recent photo of yourself. All applications should be returned to the Academic Dean at the address on the top of this form.

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Date)

Saint Vincent Seminary does not discriminate on the basis of sex, age, race, religion or creed.

---

---

# Educational Information

High School \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Dates attended \_\_\_\_\_ Date of graduation \_\_\_\_\_

College \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Dates attended \_\_\_\_\_ Major/Minor \_\_\_\_\_

Degree \_\_\_\_\_ Grade Point Average \_\_\_\_\_

Graduate School \_\_\_\_\_

Dates attended \_\_\_\_\_ Major/Minor \_\_\_\_\_

Degree \_\_\_\_\_ Grade Point Average \_\_\_\_\_

*(Please attach information regarding all colleges and graduate schools attended.  
If there is not enough room on this form you may use an additional sheet.)*

***Please have official copies of transcripts forwarded directly to Saint Vincent Seminary, c/o Academic Dean.  
We cannot accept photocopies or transcripts issued to students.***

Have you ever been dismissed or suspended from any school or college? Please give the reason.

---

---

---

Have you ever applied to Saint Vincent College or Seminary before? \_\_\_\_\_ Year \_\_\_\_\_

---

---



---

---

# Student Information and Publicity Record

Date \_\_\_\_\_

Legal/Civil Name \_\_\_\_\_  
(First) (Middle) (Last)

Religious Name \_\_\_\_\_  
(if different from legal name)

Current residence \_\_\_\_\_

Father's Name \_\_\_\_\_  
(Please indicate if deceased)

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Mother's Name \_\_\_\_\_  
(Please indicate if deceased)

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Hometown/Diocesan/Abbey Newspapers \_\_\_\_\_ City of Publication \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

---

---

**ORDINATION STUDENTS ONLY: Ministries /Orders received**

	Date	Where	Installing Ordinary or Major Superior
Reader	_____	_____	_____
Acolyte	_____	_____	_____
Candidacy	_____	_____	_____
Deacon	_____	_____	_____
Sponsoring Diocese/Abbey	_____		

**Note:** This form will be used to supply information to your hometown, abbey or diocesan paper on your activities at Saint Vincent Seminary. Examples of publicity include scholarship announcements, Ministry of Acolyte and Ministry of Lector installations, graduation and announcements of new and returning students at the start of the school year. If you have any questions about student publicity, please contact the Seminary Public Relations Office at 724-805-2601.

---

---



# Saint Vincent Seminary

300 Fraser Purchase Road • Latrobe, Pennsylvania 15650-2690  
724-805-2395 • Fax: 724-805-2880  
www.saintvincentseminary.edu • e-mail: patrick.cronauer@stvincent.edu

## Ordination Candidates Emergency Medical Information

Name \_\_\_\_\_ Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Insurance Carrier \_\_\_\_\_ Policy No. \_\_\_\_\_  
*(Please attach proof of insurance)*

### Names, Addresses and Telephone Numbers of Persons to be Contacted in Case of Emergency:

1. Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Telephone (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

2. Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Telephone (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

Dietary restrictions: \_\_\_\_\_

I have severe allergic reactions to: (e.g. nuts, dairy products, insect bites, etc.) \_\_\_\_\_

I take the following medications regularly: \_\_\_\_\_

I am allergic to the following medications: \_\_\_\_\_

I have the following medical conditions(s): \_\_\_\_\_

Do you have any chronic condition of which we should be alerted, or which might precipitate an emergency of which we should be informed?

\_\_\_\_\_  
(Student Signature) \_\_\_\_\_ (Date)



---

---

At what age did you first consider a priestly vocation: \_\_\_\_\_

Are you entering the seminary for the first time? \_\_\_\_\_

If no, at what age did you initially enter the seminary? \_\_\_\_\_

Total number of years you were in the seminary? \_\_\_\_\_

List the names and locations of any previous seminaries, and the reasons for your departure. Please ask officials of these seminaries to provide documentation of your time there directly to the Academic Dean.

---

---

---

---

---

---

Have you ever been affiliated with a Religious Order, Institute or Diocese? If yes, please list the name, location and your reasons for departure. Please ask officials of this Order, Institute or Diocese to provide documentation of your time there directly to the Academic Dean.

---

---

---

---

Have you ever bound yourself by oaths, vows or promises in a religious organization? If yes, please specify whether these were temporary or perpetual, if they have expired or been dispensed. Please provide documentation of these vows directly to the Academic Dean.

---

---

---

---

---

Have you ever been married? If yes, please specify your present marital status. If the marriage is annulled, please give the date and Tribunal of annulment, and provide documentation of the annulment directly to the Academic Dean.

---

---

---

---



---

---

# Family Information

*(Please print or type the following information)*

Father's name \_\_\_\_\_  
(First) (Middle) (Last)

Date of birth \_\_\_\_\_ Place of birth \_\_\_\_\_

Father's address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Telephone \_\_\_\_\_ Father's religious denomination \_\_\_\_\_

Education (highest grade completed) \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Mother's name \_\_\_\_\_  
(First) (Middle) (Last)

Date of birth \_\_\_\_\_ Place of birth \_\_\_\_\_

Mother's address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Telephone \_\_\_\_\_ Mother's religious denomination \_\_\_\_\_

Education (highest grade completed) \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Date of parents' marriage \_\_\_\_\_ Place \_\_\_\_\_

Does either parent belong to any Oriental Rite of the Church? \_\_\_\_\_ If yes, which parent, which rite? \_\_\_\_\_

What is your parents' present marital status? \_\_\_\_\_

Please list the name and ages of your brothers and sisters. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have any relatives in the priesthood or religious life? If yes, please name. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

---



# Saint Vincent Seminary

300 Fraser Purchase Road • Latrobe, Pennsylvania 15650-2690  
724-805-2395 • Fax: 724-805-2880  
www.saintvincentseminary.edu • e-mail: patrick.cronauer@stvincent.edu

---

---

## Tuition and Fees

*(as approved by the Seminary Board of Regents)*

### 2020-2021

Tuition Full-Time Students (12-19 credits per semester) Flat Rate: \$15,542  
Tuition for Students with 11 or fewer credits per semester: \$1033 (per credit)  
Room (per semester) \$3,829  
Board (per semester) \$3,707

## Other Fees

Audit Fee (per credit) \$516  
One-Time Non-Refundable Admission Fee \$45  
S.T.B. Application Fee \$200  
Transcript of Credits \$7.50  
Fee for Finalizing "G" Grades \$35  
Parking and Vehicle Registration \$100

*(as required by Sant' Anselmo)*

S.T.B. Thesis Submission Fee \$800

---

---